

Commissionerate of Collegiate Education, A.P
Academic Audit of Degree Colleges
Format-III (Academic Advisors Report -AAR)

Zone : **District :**

I-COLLEGE PROFILE				
1	Name of the College, Website, email and Ph.No.	V.S.M. COLLEGE(A), RAMACHANDRAPURAM - 533 255, E.G.Dt. www.vsmcollege.org., vsmcollege66@vsmcollege66@yahoo.com, 08857-242328		
2	Name of the Principal, email & Mob.No	Sri N.S.V. Kiran Kumar, kiranvsmc@gmail.com,9866522999		
3	Name of the Vice-Principal, email & Mob. No.			
4	Name of the IQAC Coordinator, email & Mob. No.	Dr. S. Ramanjaneyulu, Reader in Economics, drsra96@gmail.com,9441562450		
5	Year of Establishment & own land if any	1966, own land		
6	Affiliating University	ADIKAVI NANNAYA UNIVERSITY		
7	NAAC Grade with Cycle, Accredited Year & CGPA (if not Accredited Status of Preparations)	Re-accredited by NAAC at 'B' Grade with CGPA of 2.69		
8	UGC Recognition (2F & 12 B)	having 2f & 12 B since 1975		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	9.00 AM to 4.00 PM		
10	No. of Posts Sanctioned: 52	Contract Working:	Guest Working:	
11	Course wise & Year wise Students strength particulars (Proforma enclosed & to be submitted along with AAR)			
II-CURRICULAR ASPECTS				
	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation		Recommendation/Suggestions by Academic Advisors
		Grade	Impression	
12	Implementation of Annual Institutional Plan		A	
13	Departmental Annual Curricular Plans		A	
14	College Activity Register 2016-17		A	
15	Departmental Activity Registers (Dept. Wise)		A	
16	Add-on Courses (Department-wise) completed during 2015-16		Useful courses	Other Departments may also start Certificate Courses
17	Add-on Courses (Department-wise) in 2016-17		Add-on Courses are running well	Good
18	Coverage of Syllabus (Average Percentage)			
19	Teaching of HVPE & Foundation Courses			
20	No. of New UG & PG Courses introduced this year:			
21	Maintenance of Student Attendance Registers			
22	Feedback forms on Curriculum from students			

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
III-TEACHING, LEARNING & EVALUATION			
23	Teaching Diaries & Plans in the Prescribed Formats	A	
24	Co-Curricular Activities (College Level)	A	Good
25	Academic Competitions (College & Above level)	A	
26	Conduct of Internal Examinations-Unit, Half-Yearly and Prefinal	A	
27	Subject wise result analysis	A	
28	Teacher wise result analysis	A	
29	Remedial Classes	B	Use the CCE Format
30	Record of Evaluation of Teachers by Students (Monthly from July 2016)	A	
IV-RESEARCH AND CONSULTANCY			
31	Is the College a Recognized Research Centre	-	
32	No. of Research Guides in the College	-	
33	No. of Research Scholars working for M.Phil & Ph. D	-	
34	Major/Minor/Other Research Projects		Faculty may be encouraged to apply for UGC MRP
35	Research Papers Published in 2016-17 (International /National)	A	
36	Papers Presented in 2016-17(International /National/ State)	A	Good
37	Books Published in 2016-17Single Author/ Co Author)	-	
38	Seminars/Workshops/ Training Programme Conducted in 2016-17 (International /National/ State)	C	Try to conduct at least state level seminars
39	Record of Consultancy in 2016-17	-	
40	Record of MOUs in 2016-17	-	
VI-EXTENSION ACTIVITIES			
41	Record of Subject/Department Related Extension Activities	A	
42	Name of the NSS PO & Mobile No.	1. M.P. Rama Mohan Rao, 9866412577	
		2. M. Narayana Rao 9441143298	
		3. R. Srinivas, 9949131716	

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
		4. T. Srinivasa Rao 8897533212	
		5. Ch. Satyanarayana, 9948360331	
		6. P.P.R. Mohan, 9666589589	
43	NSS Attendance register	A	
44	NSS activity register	A	
45	Name of the NCC ANO & Mobile No.	1. Lt.Cdr.Dr. K. Srinivasa Rao, 9959858999	
		2. Capt.M.V.V. Chowdary, 9247866833	
46	NCC Attendance register	A	
47	NCC activity register	A	
48	Name of the Red Ribbon Club Coordinator & Mobile No.	M. Narayana Rao, 9010503414	
49	Red Ribbon Club Activities	A	
50	Name of the Women Empowerment Cell Coordinator & Mobile No.	Dr. V. Kanchanamala 9505939326	
51	WEC Activities	A	
52	Name of the Eco-Club Coordinator & Mobile No.	USN Prasad, 9292004987	
53	Eco- Club Activities	A	
54	Name of the Consumer Club Coordinator & Mobile No.	M.P. Rama Mohan Rao, 9866412577	
55	Consumer Club Activities	A	
56	Any other Club	A	
IV-LEARNING RESOURCE			
57	Name of the Librarian & Mob.No	B.V.V. Sagar, 94440463625	
58	Access timings of the Library		
59	Circulation of Books among Students		
60	Availability of Previous years Question papers	A	
61	Record of Visitors	A	
62	Status of Library Automation	A	
63	e- Resources & e-Journals	A	
64	Name of Mana TV Coordinator & Mob.No	-	Try for installation of Mana TV for the benefit of Students and Staff
65	Usage of Internet by students in the Library	A	-
66	Status of MANA TV functioning	-	-

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
67	Whether MANA TV schedule is circulated to the students	-	-
68	Maintenance of MANA TV Viewers' Register	-	-
VII-Student Support Activities			
69	Name of Physical Director & Mob.No	S. Chandrasekhar Siva	
70	Record of Physical Education Department	A	
71	Records of events conducted and significant achievements in Sports & Games	A	
72	Record of cultural programmes conducted	A	
73	Record of any other extra-curricular activities conducted		
74	Maintenance of JKC facilities & records		
75	Record of Students trained in different verticals		
76	Record of Student trained and placed in JKC		
77	Name of Career Guidance Coordinator and Mob.No		
78	Record of activities Career Guidance and placement cell		
79	Name of DRC Coordinator & Mob. No.		
80	Implementation of DRC Action Plan		
81	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/ submission of AQAR to NAAC etc)	A	
82	Record of Support by Alumni Association	A	
83	Record of Grievance Redressal Cell / Anti Ragging Cell	A	
84	Mentoring / Counseling System	A	
VIII-Basic Amenities			
85	Maintenance of drinking water	A	
86	Maintenance of Sanitation	B	
87	Rest room for women students	B	
88	Greenery & Cleanliness	A	
89	Health Care Facility	B	
90	Canteen	B	

	Item	Impression of Academic Advisor with grade A(Good)/B(Satisfactory)/C (poor) after observation	Recommendation/Suggestions by Academic Advisors
IX-GOVERNANCE AND LEADERSHIP			
91	Staff Council Register	B	
92	Functioning of Committees in Administration (Minutes of Meetings)	A	
93	Awards/Achievements		
94	Faculty development initiatives if any	A	
X - IT INITIATIVES			
95	e-class rooms (Number & Usage)	A	Good
96	Internet Centre	A	
97	Computer labs (No. of labs & working systems)	A	
XI-Best Practices			
98	Record of best/innovative practices by the institution	A	
99	College Activity Register 2016-17 & Hard Copy of AQAR 2016-17 (should be available with the Principal)	A	
100	Over All Impression on the College	A	
	Signature of the Vice-Principal:		
		Signatures of Academic Advisors:	
			
			